mississippi department of
Information Technology Services

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 42020, dated June 12, 2015 for the Mississippi Department of Finance and Administration (DFA)

From: Craig P. Orgeron, Ph.D.

Date: June 30, 2015

Subject: Responses to Questions Submitted and Clarifications to Specifications

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LOC Number 42020 is hereby amended as follows.

1. Item 2 GENERAL OVERVIEW AND BACKGROUND has been amended.

> ~~The State is seeking multiple candidates for two production service roles to assist in supporting ongoing MAGIC Phase I operations.~~ **The State is seeking one ABAP Developer and one Logistics Functional Consultant.**

2. Item 4 STATEMENTS OF UNDERSTANDING has been amended to add the following.

> **4.12   The awarded Vendor(s) must provide equipment for the consultant(s) assigned (laptop or desktop configured with a 10/100 Ethernet card that will allow connectivity with DFA's network). Laptop or desktop must have Microsoft Office software installed.**

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1:   As per 2 "The State is seeking multiple candidates for two production service roles to assist in supporting ongoing MAGIC Phase I operations." However 6.2 states "The State is seeking one functional consultant for the Logistics (LO) area." and 6.5 states "The State is seeking one ABAP Developer.". So is the statement under 2 is correct where it states hiring multiple consultants OR just hiring 1 ABAP developer and 1 LO Functional Consultant ?

Response: **Please see the amendment to Item 2 of the LOC above.**

Question 2: For the LO Functional Consultant - "6.2.4   Mandatory – Leadership skills with the ability to manage a large group of logistic functional team members, to review requirements, and develop resolutions."
A) Are you seeking a team lead OR a PM level person ? If not, why is this experience mandatory leading a large group of logistic functional team members, to review requirements, and develop resolutions ?
B) If this person is expected to lead a team what will be the team size ?

Response: **A) The State is not seeking a team lead. The State is seeking someone that will assist the state Team Lead in the day-to-day management of the team.**
B) There are currently ten state logistics team members.

Question 3: For the LO Functional Consultant - Under 6.4 "Experience configuring and implementing changes to the MAGIC solution. 2 Years Experience with the MAGIC solution architecture and functional design specifications. 2 Years" How can someone coming from outside ever going to have experience with these preferred criteria unless they are already working at MDFA on the MAGIC project ?

Response: **Item 6.4 is for additional consideration. Individuals proposed are not required to have this experience.**

Question 4: For the ABAP developer - "6.5.2   Mandatory – Hands-on experience using CPS-Redwood Software - 2 Years". Does this mean that anyone who has experience with SAP Netweaver platform qualifies for this as SAP CPS is now a standard component of the SAP NetWeaver platform ?

Response: **NetWeaver is the platform that SAP runs on. As stated in the requirement, the resource must have two years hands on experience using the CPS Redwood Software.**

Question 5: For the ABAP developer - "6.5.5   Mandatory – Leadership skills with the ability to manage a large group of developers and functional teams, to review requirements, and develop resolutions"
A) Are you seeking a team lead OR a PM level person ? If not, why is this experience mandatory managing manage a large group of developers and functional teams, to review requirements, and develop resolutions ?
B) If this person is expected to lead a team what will be the team size ?

Response: **A) The State is not seeking a team lead. The State is seeking someone that will assist the state Team Lead in the day-to-day management of the team.**
B) There are currently nine state ABAP developers.

Question 6: For the ABAP developer - Under 6.7 "Experience configuring and implementing changes to the MAGIC solution.   2 Years Experience with the MAGIC solution architecture 2 Years" How can someone coming from outside ever going to have experience with these preferred criteria unless they are already working at MDFA on the MAGIC project ?

Response: **Item 6.7 is for additional consideration. Individuals proposed are not required to have this experience**

Question 7: Under 10.1.4 "it states COST is only 30% of the points" Most of the other LOC usually has this figure at 45%. What is the reason for the change for this LOC ?

Response: **Scoring criteria varies for each LOC. Points allocation is determined by the customer and ITS.**

Question 8: Does MSDH have an incumbent contractor(s) either currently working, or who recently worked, on this project?

Response: **There are incumbent Vendors currently providing these services.**

Question 9: Are the incumbents eligible to respond to this solicitation?

Response: **The incumbent Vendors are eligible to respond to this LOC.**

Question 10: If there are incumbents, can you provide the names of these incumbents?

Response: **Navayuga InfoTech LLC, Resolve Tech Solutions, Inc. and Ciber, Inc. are currently providing ABAP Development services. Resolve Tech Solutions, Inc. and Summit Consulting Group are currently providing Logistics Functional Consulting services.**

Question 11: Are these renewal for existing contractors/incumbents in place @ MDFA OR are these complete NEW Position(s) ? Why are the position(s) open ?

Response: **These are new positions needed to augment the ABAP Development and Logistics teams.**

Question 12: A similar LOC came out back in April 2, 2014 from MDFA but at that time NO qualification of vendor was needed. Why at this time "Section 5 - QUALIFICATIONS OF VENDOR" is needed by MDFA with such stringent criteria ?

Response: **Requirements vary for each LOC, and are determined by the customer based on their needs.**

Question 13: For the ABAP developer we are assuming you are seeking a Techno/Functional consultant. If yes, what percentage of consultant role will be Technical and What percentage of consultant role will be Functional ?

Response: **The resource will be working 50% of the time with the technical team and 50% of the time with the functional team.**

Question 14: Would any preference be given to candidates who can work 100% ON-SITE for the 2 positions OR do you prefer the consultant to work a mix of on-site and remote ?

Response: **There will be no preference given to one candidate over another one for on-site vs. off-site work. Please refer to Items 6.2, 6.5, 8.2 and 8.4 of the LOC.**

Question 15: When working on-site we are assuming the state will provide
A) Work Area with work stations for the Consultants
B) All the necessary software/hardware for the consultants to perform their duties

Response: **Please see the amendment to Item 4 of the LOC above. The State will provide the appropriate access to the online systems (e.g. HPQC, MAGIC, etc.) that the consultant will use.**

Question 16: When working off-site we are assuming the state will provide
A) Laptop with VPN for consultants to work off site.
B) All the necessary software/hardware for the consultants to perform their duties

Response: **Please see the amendment to Item 4 of the LOC above. The State will provide the Cisco download for VPN access for the consultants.**

Question 17: How realistic is the anticipated start date of August 19, 2015 ?

Response: **DFA and ITS anticipate meeting this deadline.**

LOC responses are due Tuesday, July 7, 2015, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Teresa Washington at 601-432-8049 or via email at teresa.washington@its.ms.gov.

cc: ITS Project File Number 42020